



Hinkletown Mennonite School
272 Wanner Road
Ephrata, PA 17522
office@hmsk8.org 717.354.7100

Substitute Teacher Application Personal Profile

Name _____

Present Address:

Street Address _____

City _____ State _____ Zip code _____

Telephone number (_____) _____ cell phone _____

E-mail address _____

Name of church attending _____

Denomination _____ Pastor's name _____

Pastor's phone number _____

Address _____

Gr. levels/subjects I would be willing to teach: (Check off all that apply.)

___ Ktg. ___ Gr. 1 ___ Gr. 2 ___ Gr. 3 ___ Gr. 4 ___ Gr. 5

___ Grs. 6-8 (Check here if you are willing to teach any core subject at the middle school level.)

Specific middle school subjects. (Check those you would be willing to teach.)

___ Bible ___ Math ___ Social Studies ___ Science ___ Language Arts

___ Health

K- 8 Specials classes: (Check off all that apply.)

___ Art ___ Library ___ Music ___ PE ___ Computer ___ Spanish

___ Family and Consumer Science

I am available for: ___ short notice (same day) ___ advance notice ___ both

List specific days of the week you are **NOT** available: _____

Education

High school: _____ Graduated (Mo./Yr.) _____

City _____ State _____

Undergraduate College: _____

City _____ State _____

Graduated (Mo./Yr.) _____ Degree _____

Graduate College: _____

City _____ State _____

Graduated (Mo./Yr.) _____ Degree _____

Certified to teach in PA? YES NO

Area of certification: _____

Certified to teach in another state? If yes, please list state and certification area below:

Other Employment: List from most recent.

Name of Employer	Address of Employer	Mon./Year of Employment	Type of Work

References

List the names three (3) persons who are knowledgeable of your professional work or of your qualifications for the position:

Name	Address	Phone Number	Position

HMS Qualifications for Substitute Teachers

A. The Confession of Faith from a Mennonite Confession is included with this application. Please review this document and respond to this statement:

I have read the Confession and can support will support document in the classroom as substitute teacher at Hinkletown Mennonite School. Circle one: YES NO

B. All HMS substitutes need to submit current PA clearance forms (issued within the last 12 months) to the HMS office. Submit copies of these forms with this application or talk to the office about obtaining the clearances and reimbursement for the cost of these documents at your earliest convenience.

C. *I give the school permission to contact the schools, employers, pastor and references named in this application, to investigate the information I have provided and to seek and obtain any other information that the administration considers relevant. I release the school, its representatives, persons and organizations that provide this information from any liability for doing so. I further waive the right to view any references obtained by the school. In addition, I declare all my statements and answers that are part of this application to be complete and correct to the best of my knowledge.*

Signature

Date